

FIRST FRONTIER QUILTERS OF KINGSPORT
GUILD POLICIES

November 2002

The following policies supercede any previous policies of the guild:

Block of the Month

Rules and regulations pertaining to "Block of the Month" will be decided by the Block of the Month committee on a yearly basis and passed on to guild members.

Condolence Policy

FFQ will purchase a memorial book for the FFQ library upon the death of a guild member. In the event of the death of a member's immediate family, the guild will send a note of condolence to the family.

Snow Policy

The FFQ board and/ or general meetings will be cancelled if Sullivan County Schools are closed for snow or icy road conditions.

Workshop Fee Policy

Guild members will pay the stipulated fee for a workshop. Non-members will be charged a higher fee when spaces in a workshop are made available to them. Workshop fees will be non-refundable. Situations such as serious illness, hospitalization or other extenuating circumstances may possible justify a refund. Refund requests will be decided on a case by case basis, at the discretion of the board of directors. When class supplies are purchased from a teacher for a class, it is considered a contract between the student and teacher. Requests for refunds for supplies are the responsibility of the student.